



**IV. TENANT BEHAVIOR/COMPLAINTS/ACKNOWLEDGEMENTS (optional):**

PLEASE LIST ANY COMPLAINTS OR ACKNOWLEDGEMENTS YOU HAVE REGARDING ANY OF THE TENANTS LISTED ABOVE:

**V. REGISTRATION FEES:**

<u>INITIAL</u>		<u>RENEWAL</u>	
<input type="checkbox"/> SINGLE FAMILY DWELLING .....	\$ 70.00	<input type="checkbox"/> SINGLE FAMILY DWELLING .....	\$60.00
<input type="checkbox"/> TWO – FAMILY UNITS/ DUPLEX .....	\$120.00	<input type="checkbox"/> TWO – FAMILY UNITS/ DUPLEX .....	\$85.00
<input type="checkbox"/> MULTI FAMILY 3-10 UNITS .....	\$145.00	<input type="checkbox"/> MULTI FAMILY 3-10 UNITS .....	\$55.00
	PLUS \$10.00 PER UNIT		PER UNIT
<input type="checkbox"/> MULTI FAMILY OVER 10 UNITS .....	\$170.00	<input type="checkbox"/> MULTI FAMILY OVER 10 UNITS .....	\$55.00
	PLUS \$10.00 PER UNIT		PER UNIT
<input type="checkbox"/> ROOMING HOUSE, DORM, HOTEL.....	\$170.00	<input type="checkbox"/> PCH, ROOMING HOUSE, DORM, HOTEL.....	\$50.00
	PLUS \$10.00 PER ROOM		PER ROOM

**NOTICE:**

1. IF UNITS ARE OCCUPIED FOR MORE THAN 30-DAYS AT ANY TIME IN THE CALENDAR YEAR (JAN 1<sup>ST</sup> - DEC. 31<sup>ST</sup>): FEES ARE APPLICABLE.
2. INITIAL REGISTRATIONS & FEES ARE DUE WITHIN 10-DAYS OF OCCUPANCY.
3. IF YOU HAVE VACANT UNITS: FEES ARE APPLICABLE IF YOU PLAN TO RE-RENT.
4. INITIAL RENTAL INSPECTIONS ARE DUE WITHIN 30 DAYS OF OCCUPANCY; ALL OTHER INSPECTIONS ARE DUE EVERY 1 TO 3 YEARS AT THE CODE OFFICER'S DISCRETION. IT IS THE OWNER'S RESPONSIBILITY TO ENSURE THIS INSPECTION IS CONDUCTED.
5. IF YOU ARE NOT PRESENT AND MISS YOUR SCHEDULED INSPECTION YOU WILL BE ASSESSED A MISSED INSPECTION FEE AT \$60.00.
6. LAND INSTALLMENT CONTRACT MUST BE NOTARIZED AND FILED AT THE BEAVER CO. COURTHOUSE BEFORE CONSIDERED EXEMPT, REGISTRATION MAY STILL APPLY.
7. IF PROPERTY IS UP FOR SALE: THE PROPERTY MUST BE VACANT TO BE EXEMPT.
8. ALL FEES ARE DUE ON OR BEFORE AUGUST 31<sup>ST</sup> FOR THE ENTIRE CALENDAR YEAR.
9. FEES RECEIVED AFTER AUGUST 31<sup>ST</sup> WILL BE ASSESSED A LATE OF \$25.00 PER UNIT.

\*\*\*\*\* MAKE CHECKS PAYABLE TO: *CITY OF BEAVER FALLS* \*\*\*\*\*

I hereby certify that to the best of my knowledge this form is complete and correct and will conform to City Ordinance 1873.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Manager's Signature

\_\_\_\_\_  
Date

**OFFICE USE ONLY BELOW:**

**VI. REGISTRATION PAYMENT:**

SUMMARY OF FEES		Comments:
REGISTRATION FEE	\$	
LATE FEE / CREDIT DUE	\$	
TOTAL FEE DUE	\$	
TOTAL REGISTRATION FEE PAID	\$	
DATE PAID: / / 20	<input type="checkbox"/> CASH <input type="checkbox"/> CHECK # _____	
LICENSE ID:		