



DEPARTMENT OF COMMUNITY DEVELOPMENT

Rochelle Burks, Director · rburks@beaverfallspa.org · (724) 847-2800 x201

April 14, 2023

Dear Business Owner,

There is an upcoming event happening at 2nd Avenue Playground for which we would like to invite you to be a vendor. Registration is required but **there is no vendor fee.**

For the second year in a row, The City of Beaver Falls in partnership with the Beaver Falls Reunion Committee will host the second annual **Juneteenth Community Celebration**. At this event, there will be food trucks, live music, educational and art activities for kids, and more. The date of this event is **Saturday, June 17 from 3pm - 8 pm** at 2nd Avenue Playground (111 8th Street, Beaver Falls)

We hope you will be able to celebrate with us. The attached application highlights the various vendor options available.

Feel free to contact Rochelle Burks, Director of Community Development with any questions.
rburks@beaverfallspa.org; (724) 847-2800 x201; Text: 724-683-5394

Sincerely,

Rochelle Burks
Director of Community Development
City of Beaver Falls

Vendor Application and Agreement

Thank you for your interest in participating as a vendor during the Beaver Falls Juneteenth Celebration. There are limited vendor spots available and all applications will be subject to committee approval. You will be contacted and told of the committee's decision regarding your application.

Terms and Conditions Juneteenth Celebration

Please note the following important information:

- The event will be held on June 17, 2023 from 3 pm - 8 pm
- Vendor set-up begins at 1 pm. Breakdown is at vendor's discretion
- There is no rain date for this event. It will be held RAIN OR SHINE
- No vendor spot may be shared by more than one vendor
- Vendors must provide all amenities such as tables, chairs, canopy, tent, etc.
- The City will provide vendors with trash services
- The sale of used items is not permitted
- Vendors must have their own liability insurance and comply with all applicable local, state, and federal regulations and health & safety laws
- Vendors must understand and agree that the City of Beaver Falls will not be held responsible for any loss, theft, or damages that might occur

Please return the complete application along with a Certificate of Insurance for Liability, Certificate of PA Certified Food Handler, by **Friday, June 9, 2023.**

HOW TO SUBMIT:

MAIL: ATTN: Rochelle Burks - 715 15th Street, Beaver Falls, PA 15010
IN PERSON: At the Beaver Falls City Building (see address above) bring to Rochelle Burks, 2nd Floor
FAX: 724-847-4748
EMAIL: rburks@beaverfallspa.org

**BEAVER FALLS JUNETEENTH CELEBRATION
VENDOR APPLICATION**

| | | Cost | |
|----------------|---|-------------|----------------------|
| Type | Description | BF Business | Out of Town Business |
| Food Truck | We offer an area for food trucks to sell food. | FREE | FREE |
| Tent and Table | We offer a 10' x 10' area for pop-up stands or tents to showcase services/products. | FREE | FREE |

Type of Spot Requested:

- Food Truck Tent and Table

Vendor Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone (Day of Event): _____ Email: _____

Description of Service or Product(s):

Request for Special Accommodation (Ex. Handicapped Access):

HOLD HARMLESS AGREEMENT AND PHOTO RELEASE – Exhibitor releases and holds harmless the facility that is being used, sponsors, managers, merchants association, agents, volunteers, servants and employees, all related board and committee members and their related organizations, the City of Beaver Falls and the Beaver Falls Business District Authority from all responsibility, personal liability, loss or damage, theft, fire, loss of life, personal injury and/or damage to property that may arise or occur to exhibitor, their employees, agents, servants, associates, goods, property or public and from any conditions whatsoever that may arise while the premises are in use, during event hours or when closed after event hours. The City of Beaver Falls reserves the right to accept or reject any applications. We reserve the right to remove exhibitors and exhibits if agreements or rules are not complied with and whose conduct is not acceptable. Misrepresentation on the part of the exhibitor in any form will result in cancellation of space and total loss of fee. Entry constitutes an agreement that exhibitor and his representative take no legal action against any of the above. By signing below, I hereby grant my consent to use my photograph whether still or in motion for use in editorial, promotion, business, or any other purpose. The City of Beaver Falls may exercise its right in any way it sees fit for production, advertising or any other purposes. This agreement entered in accordance with the laws of the Commonwealth of Pennsylvania.

Signature: _____

Date: _____