



VENDOR APPLICATION AND AGREEMENT

Thank you for your interest in participating as a vendor during the Beaver Falls Cinco de Mayo Celebration. There are limited vendor spots available and all applications will be subject to approval. You will be contacted and told of the decision regarding your application.

Terms and Conditions

Please note the following important information:

- The event will be held on Saturday, May 4, 2023, from 12pm-9pm.
- Vendor set-up begins at 10am. Breakdown is at vendor's discretion.
- There is no rain date for this event. It will be held RAIN OR SHINE. Vendors are responsible for communicating cancellations.
- No vendor spot may be shared by more than one vendor
- Vendors must provide all amenities such as tables, chairs, canopy, tent, generators, etc.
- The City will provide vendors with trash services.
- The sale of used items is not permitted.
- Vendors must have their own liability insurance and comply with all applicable local, state, and federal regulations and health & safety laws.
- Vendors must understand and agree that the City of Beaver Falls will not be held responsible for any loss, theft, or damages that might occur.
- You may only sell/offer the products/services that you list on the registration form.

Please return completed application along with a Certificate of Insurance for Liability, Certificate of PA Certified Food Handler, and applicable fee by **Friday, April 19, 2024.**

Questions can be directed to Director of Community Development, Rochelle Burks at 724-847-2800 x201 or rburks@beaverfallspa.org.

PAYMENT INFORMATION:

Payment can be made with cash, check, or credit card.

Checks can be made out to the the "City of Beaver Falls".

Credit cards will be charged a service fee of 2.35% with a minimum of \$2.00

HOW TO SUBMIT:

MAIL: ATTN: Rochelle Burks - 715 15th Street, Beaver Falls, PA 15010
IN PERSON: At the Beaver Falls City Building (see address above) bring to Rochelle Burks, 2nd Floor
FAX: 724-847-4748
EMAIL: rburks@beaverfallspa.org

**CINCO DE MAYO
VENDOR APPLICATION**

Type	Description	Cost
Food Truck	We offer an area for food trucks to sell food	\$50.00

Type of Spot Requested:

Food Truck

Vendor Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone (Day of Event): _____ Email: _____

Description of Service or Product(s):

(You may only sell/offer what is listed here. Food trucks - please attach a menu of all items intended for sale.)

Request for Special Accommodation (Ex. Handicapped Access):

HOLD HARMLESS AGREEMENT AND PHOTO RELEASE – Exhibitor releases and holds harmless the facility that is being used, sponsors, managers, merchants association, agents, volunteers, servants and employees, all related board and committee members and their related organizations, and the City of Beaver Falls from all responsibility, personal liability, loss or damage, theft, fire, loss of life, personal injury and/or damage to property that may arise or occur to exhibitor, their employees, agents, servants, associates, goods, property or public and from any conditions whatsoever that may arise while the premises are in use, during event hours or when closed after event hours. The City of Beaver Falls reserves the right to accept or reject any applications. We reserve the right to remove exhibitors and exhibits if agreements or rules are not complied with and whose conduct is not acceptable. Misrepresentation on the part of the exhibitor in any form will result in cancellation of space and total loss of fee. Entry constitutes an agreement that exhibitor and his representative take no legal action against any of the above. By signing below, I hereby grant my consent to use my photograph whether still or in motion for use in editorial, promotion, business, or any other purpose. The City of Beaver Falls may exercise its right in any way it sees fit for production, advertising or any other purposes. This agreement entered in accordance with the laws of the Commonwealth of Pennsylvania.

Signature: _____

Date: _____